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## **Balsall Parish Council Meeting Wednesday 15<sup>th</sup> January 2025 @ 7:30pm**

Notice is hereby given of the Balsall Parish Council Meeting to be held at **Westlake Room**, Balsall Common Village Hall, 112 Station Road, Balsall Common CV7 7FF.  
Councillors are summoned to attend for the purpose of resolving the business to be transacted.  
The Public and Press are cordially invited to attend.

Tracey Carpenter  
Clerk & RFO  
10<sup>th</sup> January 2025

### **AGENDA**

1. **In Attendance**
2. **Apologies for absence:** Cllr S Kirby
3. **Declarations of Interest**
4. **Minutes Resolution** to approve as a correct record the Minutes of the:  
(4.1) Parish Council Meeting held on Wednesday 11<sup>th</sup> December 2024
5. **Public Forum**  
Residents are invited to make representation on items on this agenda and these will be invited by the Chairman immediately before the meeting considers that item.  
Residents of the parish are invited to make representation on any issue. The council will respond in one of the following ways:
  - Complaints will be referred to the Clerk for action;
  - Councillor(s) may undertake to follow up the issue;
  - Agree an agenda item for the next meeting
6. **Ward Councillors to provide an update on items of interest**

**7. Planning**

**(7.1) To respond to the following Planning Applications:**

**PL/2024/02870/MINFHO** Brooklands Barn Brooklands Farm Wootton Lane Balsall Common – Proposal: single storey extension

**PL/2024/02760/TPO** 11 Speedwell Drive Balsall Common Solihull CV7 7AU - Lateral Limb Reductions to Maple tree 2, on 10 No. branches overhanging

**(7.2) To note the following Planning determinations;**

**PL/2024/01971/TPO** Adj To 1 Gipsy Lane Balsall Common CV7 7FW – **APPROVED**

**PL/2024/01824/TPO** 558 Kenilworth Road Balsall Common CV7 7RZ – **APPROVED**

**PL/2024/02496/PNCUDW** Fen End Farm Oldwiche Lane East Fen End CV8 1NR – **APPROVED**

**PL/2024/02394/MINFHO** 18 Alder Lane Balsall Common Solihull CV7 7DZ – **APPROVED**

**PL/2024/02321/PPFL** The Lant Recreation Ground Meeting House – **APPROVED**

**PL/2024/02614/MINFHO** 3 Gipsy Lane Balsall Common Solihull CV7 7FW – **APPROVED**

**PL/2024/02615/MINFHO** 9 Balsall Street East Balsall Common CV7 7FQ - **APPROVED**

**(7.3) Awaiting Planning decisions;**

**PL/2023/00963/PPFL** Land off Oxhayes Close, Balsall Common

**PL/2024/01900/PPFL** Magpie Farm Magpie Lane Balsall Common Solihull CV7 7AW

**PL/2024/01917/M106** Application pursuant to section 106A of the Town and County Planning Act 1990 dated 30th October 2009 for a modification to the existing section 106 agreement relating to **Birmingham Airport**, Application Ref: 2008/22/S.

**PL/2024/02382/PPFL** Greenfield Holly Lane Balsall Common Solihull CV7 7EA

**PL/2024/02585/CLEUD** Town Crier Cottage Fen End Road Fen End Solihull

**PL/2024/00946/TPO** Michael Blanning Place Gorton Croft Balsall Common Solihull

**PL/2023/01520/PPOL** Land At Station Road Balsall Common

**PL/2024/02008/PPFL** Brook Farm Meer End Road Meer End

**PL/2024/02700/MINFHO** Meadow Croft Fen End Road Fen End

**PL/2024/02577/TPO** Knights Court Apartments 550 Kenilworth Road Balsall Common

**8. Accounts**

**(8.1) Bank Reconciliation**

To sign off Bank Reconciliation for the period 01.12.24 – 31.12.24

**(8.2) To note** the Cashbook and Reserve Movements reports for December 2024

**(8.3) Proposal to note** 2025/26 finalised budget

**(8.4) To approve** the following payments below using the General Power of Competence for the month December 2024

**(8.5) To propose** to nominate two Councillors to authorise this month’s bank payments as per Agenda Item **(8.4)**

<b>Inv. Date</b>	<b>Inv. No.</b>	<b>Payee</b>	<b>Description</b>	<b>Vat</b>	<b>Gross</b>
18.12.24	3918	Pied Piper	Mole Control November	17.00	102.00
23.12.24	1862	Vish Gardening	Planter maintenance	-	50.00
Jan25	Payslip	Tracey Carpenter	Salary	-	-
Jan25	Payslip	Lance Judge-Porter	Graves labour Dec hours	-	678.95
01.01.25	2023-0626	BC Village Hall	Room Hire	-	16.00
31.12.24	2024/BPC40	J Parry-Evans	December temp clerk	-	625.00
10.12.24	SH-25-32	Shemeam	Website training 16.01.25	-	15.00
10.12.24	SH-25-33	Shemeam	Website training 12.02.25	-	15.00
11.12.24	24-12-336	Fairways	Reduce Laurel Willow Park	110.00	660.00
10.12.24	24-12-334	Fairways	Fallen tree removal Willow Park	159.00	954.00
01.01.25	25-01-034	Fairways	Willow Park	69.77	418.64
01.01.25	25-01-034	Fairways	Cemetery	127.01	762.10
01.01.25	25-01-034	Fairways	Oakley	66.74	400.42
08.01.25	4091	DM Payroll Services	Admin 1.10.24 – 31.3.25	-	76.00
18.12.24	258623	Kompan	Willow Park seesaw repair	353.25	2119.52
27.12.24	Receipt	David Slatter	Annual Canva Subscription	-	100.00

- (8.8) Proposal for Council** to note Lloyds Bank Card spend (Unity Trust) paid by direct debit for the period 01.12.24 – 31.12.24 Total £41.65
- \* Monthly Fee £3.00
  - \* Monthly Adobe £19.97
  - \* The Sign Shed £18.68 Cemetery Gate Signs
9. **Proposal for Council** to note updates on VASA volunteer driver service.
  10. **Proposal for Council to approve** the Willow Park gate repair requiring replacing the hydraulic self-closer unit within existing pedestrian gate. Secure-a-Field quote £490.00 + VAT
  11. **Proposal for Council to approve** Willow Park tree works. Fairways £950 + vat for both
    - \* T1 – Large silver birch adjacent to No 41  
Recommendation: 30% Crown Reduction + Crown Lift to balance tree.
    - T2 – Cracked Willow  
Recommendation: Root plate movement on last visit, Felling is recommended.
  12. **Council to note** the report on the December quarterly meeting with Solihull Highways.  
**(12.1) Councillors to suggest** highways issues for the next meeting on 12 March.
  13. **Council to receive a Report** on 13<sup>th</sup> January meeting with Mark Andrews, Solihull Planning regarding BC1 Barretts Farm Planning application from Cllr Drake
  14. **Proposal for Council** to note update on Balsall Common Programme Manager post.
  15. **Council to note** Balsall Common Litter Stats for month of December and cumulative numbers for the previous months.
  16. **Council to note** the South Warwickshire Local Plan Preferred Options Consultation and to consider whether to respond on the proposed site South of Coventry (see Preferred Options paper - Final SA Regulation 18 Report.pdf) Fig 5.1 p52).
  17. **Council to note** that the government's English Devolution White Paper was published on 16 December 2024 and NALC submitted an immediate response emphasised the importance of nurturing neighbourhood governance to ensure its success.
  18. **Council to note** the NALC invitation to Power Shift 2025 on 23 June 2025 in London to explore how parish and town councils can lead the charge in shaping a bold, inclusive future for devolution.
  19. **Council to note** the government's Planning Reforms White Paper on Planning Committees, published on 9 December seeking views on the proposals in the paper.
  20. **Council to approve** writing to SMBC regarding the flooding issues on Station Road.
  21. **Council to approve** writing to both TfWM and our MP about the total lack of information regarding the bus service changes and the loss of half the services going up Station Rd.
  22. **Proposal for Council** to suggest content for Facebook posts for the forthcoming month.
  23. **Date and Venue of Next Meeting**  
Proposal for the next Parish Council Meeting to be altered from Wednesday 12th February 2025, 7:30pm in the Westlake Room

Councillors are reminded of their legal duty to consider all aspects of equal opportunities, crime prevention, unlawful discrimination and other best practices when making decisions at the Meeting.

The Right to Record, film and to Broadcast Meetings of the Council, Committees, and Sub-Committees is established following the Local Government and Audit and Accountability Act 2014.

This Council may Photograph, Film or Record or Broadcast Meetings and can Retain, Use or Dispose of such Material in Accordance with its Retention and Disposal Policies. The Council's record is the Definitive Record of the Meeting. The Written Approved Minutes are the Legal Record. Regulation 4 of the Openness of Local Government Bodies Regulations 2014 has brought Section 40 of the Local Government Audit and Accountability Act into force.